



Sport Manitoba – 200 Main Street  
May 8<sup>th</sup> , 2006 6:00 p.m. Meeting

**Present:** John Hawranik, Drew Hawranik, Larry Argue, Dave Benson, Richard Nichol, Cabrel Boucher, Bill Ralph

**Staff:** Jon Benson

**Regrets:** Karin McSherry, Wonda Case, Dave Johnston, Bruce Hardie,

1. **Call Board Meeting to Order**
2. **Approval of Agenda** Moved by John Hawranik seconded Richard Nichol
3. **Approve minutes: Matters arising from the minutes:** Moved by Larry Argue seconded Richard Nichol: Carried
4. **New Business:**

**a. Presentation from Fred Schneider ~ Sport Manitoba Liaison**

Fred presented a general overview of the Sport Manitoba staff structure identifying the various units and key personnel.. A general overview of the directed funding model was explained... 70 % base funding established for a 4 year cycle and approximately an additional 30% available for directed projects on an annual basis. The next step in the process will be an interview process prior to the release of the final 25% of the directed funding dollars.

Fred used a PowerPoint presentation to describe the Roles and Responsibilities of the Board. The presentation is being produced by an outside organization as a “Tool Kit” and should be available very soon.

6 Features:

- 1) Legal Governance...All operations in compliance with the laws of the corporation. Autonomous entity, write our own rules, policies and then legal responsibility to follow the rules. Impose obligations and responsibilities on members in open and fair manner. Review conflict of interest, and confidential information that is received.
- 2) Financial Governance... Cash, equipment... all corporate assets, from computers to bicycles, and human resources. Set policy, develop and approve a budget. Monitor expenses, establish financial controls and procedures and ensure timely audits.

- 3) Planning and Program... establish the over all plan... short term, long term plans... Mission, Vision and Values through strategic plans.
- 4) Operational Planning... how do we get where we want to go.
- 5) Evaluation and Monitoring... Not necessarily the day to day, but rather asses the overall performance of programs and policies and take action to adjust. Ensure change occurs when appropriate.
- 6) Policy and procedure governance... Creation of by-laws, constitutions, policies, like a Code of Conduct... operational policies... personnel, finance, programs, administration, and environment.
- 7) Meeting governance... advance preparation, actively involved, rules of conduct, minutes and follow up and evaluation. Discussion and debate is important; however, when decisions are made the Board speaks as one voice.
- 8) Self Governance... succession planning and self sufficiency... Job descriptions,

Understand Mission Vision Purpose...

The Board is the owner... staff are operators...

Characteristics of Effective Boards:

Dedication, Structure, Diversity, Board/Staff Relations and Leadership, rapport, public relations, financial responsibility, strength and results

- b. Acceptance of the Audit: Moved by John Hawranik seconded by Cabrel Boucher That we defer the audit approval to the June meeting when Bruce can assist us. Carried.
- c. Motion to approve the FOG Site development application, with the condition not to exceed \$500.00 as per the policy guideline. Moved by Bill Ralph seconded by Richard Nichol. A note was added that the MCA/CCA logos must both be included in the decal installation. Carried

Discussion arose about the number of applications to date. A suggestion was that because this is a new policy we allow other clubs a deadline extension in this first year. The Discipline coordinators were asked to remind their organizers of this resource. New deadline for 2006 only. June 30<sup>th</sup>???

## 5. Reports:

- **Presidents Report**
- **VP of Finance**
- **Recreation and Transportation Coordinator (vacant)**
- **Road Coordinator (emailed)**
- **Mountain Bike Coordinator**
- **BMX Coordinator**
- **Provincial Team Coordinator (emailed)**
- **Athlete Rep's : Questions arose on licenses and commissaire issues**

- Road
- Mountain
- **Director's At Large**
  - Cabrel
  - Richard
  - Wonda

**REPORTS:**

**Provincial Team/Program**

The sale of the old uniform items went very well. There is one XL jersey remaining.

Accommodation arrangements have been finalized for both Bikes on Broadway in Saskatoon and the Tour de Prairie in Regina. The relevant information in regards to both races has been forwarded to all Provincial Program athletes who have expressed an interest in attending either of these races.

Arrangements have also been made for all interested Provincial Program athletes to attend a three-day stage race in Beatrice, Nebraska the final weekend in May.

**Road Coordinators Report**

1. Request from the FOG Cycling Club for the purchase of a canopy. See attached letter and refer to the Site Development Fund policy. Requests are to be made by April 30<sup>th</sup> and approval by the BOD by May 15<sup>th</sup> in order for the request to be eligible for reimbursement the same year.
2. AGM – No date/location chosen as of yet. Larry and myself will be looking at our options on this. It was generally agreed that Saturday night is preferred and approximately 200 members. We will continue with an AGM and Awards Banquet structure. Any suggestions for venues are most welcome.

**REQUEST: THE SITE DEVELOPMENT FUND ~ A “FOG CYCLING CLUB” CANOPY**

As the Events Coordinator for the FOG Cycling Club I am asking you to present to the MCA Board of Directors a request on behalf of the FOG Club. I understand that there is money available in the Site Development Fund that has been allocated to support the development of race/event venues. Since the FOG Club is and has been one of the strongest supporters of the Manitoba road race scene I hope the Board of Directors support this request and approve the funds.

I am requesting that funds be made available to the FOG Club to cover the cost of a “pop-up-canopy” in order that protection is offered to participants, volunteers and officials at FOG Club events. I am also requesting funds to cover the cost of logo's that would be screen printed onto the canopy in order to represent the FOG Club as well as the MCA's logo and possibly the CCA's logo. The approximate cost of this would be:

Canopy - \$300.00  
 Decals - \$300.00

Total - \$600.00

Thanking you in advance,

Dave Carr  
Events Coordinator  
FOG Cycling Club

**5. NEXT MEETING: MONDAY JUNE 5<sup>TH</sup> 6:00 PM SPORT MANITOBA 200 MAIN STREET**

**ADJOURNMENT: MOVED BY JOHN HAWRANIK 7:55 PM**